

MANAGE REMOTE TEAMS LIKE A PRO



HOLD REGULAR MEETINGS

We've found that holding general meetings once or twice a week creates an ideal baseline to help the team feel more in control, supported, and excited about their work.

HOLD 1-1 CHECKUPS

One-on-one meetings are also important for fielding individual concerns and questions, providing focused feedback, and offering an opportunity to develop individual working relationships.

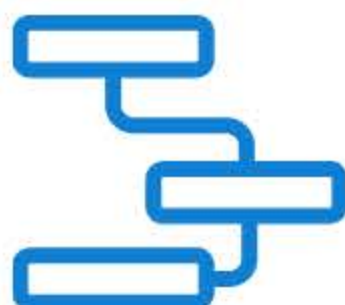


COMMUNICATE DAILY

Checking in with each other, catching up after a weekend, allowing some professional vulnerability, or sharing a few laughs goes a long way to creating the feeling of an open-door policy, regardless of distance.

PRIORITIZE PROCEDURES & PROJECT MANAGEMENT

Having standard operations and procedures, training guides, and clear project management tools readily available is key to helping dispersed teams find what they need when they need it.



BUILD A STRONG CULTURE

Use technology to your advantage by creating ways of celebrating events from birthdays to company milestones. That could mean planning and hosting team parties by video, sending tokens of appreciation for a project's success, or even creating funny GIFs and cards that lighten the mood and make people laugh.

LEAD ACCOUNTABILITY

Regular communication, sharing your vision and objectives, and being transparent with your team are critical to helping them open up, get to know one another, and become comfortable sharing their views. But they can't - and won't - do that unless you lead the charge.



ThinkTel[®]
A division of Distributel